

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**March 20, 2025**

Call to Order Mayor Richard Warren called the meeting To Order with Deputy Mayor Roy Krahulec, Councillor Tyson Berlinguette, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 4:05 p.m. in the Council Chambers.  
Resident – Jared Newman – 6:08 P.M.

**Foreman's Report**

Foreman's Report Don Rosa provided a written Foreman's report to Council.  
(copy attached).  
Res.49-2025 Councillor Tyson Berlinguette moves to adopt the Foreman's report.  
Carried.

**Delegations**

Seniuk & Marcato Laura Marcato of Seniuk & Marcato presented the 2024 Financial Statements.

Kali Stow Kali Stow operates a private Day Care in Radway and will almost be one full year in operation. Council discussed the following: existing buildings in Waskatenau for Day Care, new build for Day Care; certified operator, staffing, building codes and occupancy, square footage of building/child; kitchen facility; outdoor play space; grant opportunities, government subsidies for families, needs assessment for Waskatenau area.

Res.50-2025 Mayor Richard Warren moves to accept the verbal presentation with Kali Stow on Day Care Operations for information purposes. Carried.

Needs Assessment Deputy Mayor Roy Krahulec moves that Village of Waskatenau send a letter to Lakeland Catholic School Division and Holy Family Catholic School to inquire if they would like to work jointly with the Village of Waskatenau to complete a Needs Assessment for a Day Care in Waskatenau. Carried.  
Day Care  
Res.51-2025

Agenda Councillor Tyson Berlinguette moves to adopt the Agenda.  
Res.52-2025 Carried.

Regular Meeting Mayor Richard Warren moves to adopt the Minutes of the February  
Res.53-2025 20, 2025 Regular Council Meeting. Carried.

**UNFINISHED BUSINESS**

Proposed Annexation Mayor Richard Warren moves to contact Municipal Planning Services  
Res.54-2025 to proceed with the proposed Annexation with the Smoky Lake County and to request the next steps for the annexation process; and to ask Smoky Lake County for conditions for an uncontested annexation.  
Carried.

ATB Agency Closure Councillor Tyson Berlinguette moves for information purposes that  
Res.55-2025 Village of Waskatenau Council and Administration met with Representatives from ATB Financial on February 27, 2025 to discuss the closure of the ATB Agency in Waskatenau; and the decision to close the ATB Agency in Waskatenau is final and there are no options or probationary period consideration by ATB Financial to retain our Agency. Carried.

**NEW BUSINESS**

2024 Financial Deputy Mayor Roy Krahulec moves to adopt the 2024 audited  
Statements Financial Statements as presented by Seniuk & Marcato.  
Res.56-2025 Carried.

Initials: RAW

Initials: BW



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| Joint Use Planning Agreement (JUPA) Bylaw #711-2025 Res.57-2025<br>First Reading Res.58-2025<br>Second Reading Res.59-2025<br>Consent Res.60-2025<br>Third Reading Res.61-2025 | Mayor Richard Warren moves that Assent be given for the introduction of Bylaw #711-2025 to adopt a joint use and planning agreement for Village of Waskatenau and Lakeland Catholic School Division. Carried unanimously.<br>Deputy Mayor Tyson Berlinguette moves that Bylaw #711-2025 receive First Reading. Carried unanimously.<br>Mayor Richard Warren moves that Bylaw #711-2025 receive Second Reading. Carried unanimously.<br>Mayor Richard Warren moves that Bylaw #711-2025 be presented at this meeting for Third Reading. Carried unanimously.<br>Deputy Mayor Roy Krahulec moves that Bylaw #711-2025 receive Third Reading and it be declared final passing and the Mayor and Chief Administrative Officer affixes the corporate seal of the Village. Carried unanimously. |
| Anne Chorney Public Library Res.62-2025  | Councillor Tyson Berlinguette moves to appoint Tyler Bruce as a Board Member for the Anne Chorney Public Library for a three (3) year term. Carried.  |
| 2025 FCSS Applications Res.63-2025   | Mayor Richard Warren moves to approve 2025 FCSS funding for the following applications:<br>Waskatenau Seniors Association - \$1,500.00<br>Aspen View Public Schools - \$4,000.00 (FSLP)<br>Carried.   |
| Clayton Didier The Group Res.63-2025   | Councillor Tyson Berlinguette moves that Village of Waskatenau accepts the proposal from Clayton Didier of "The Group" for Professional Services for the development of a Waskatenau Iron Horse Trail Staging Area: Business and Brand Development Plan at the cost of \$15,000.00. Carried.  |
| CN Land Survey Res.65-2025   | Deputy Mayor Roy Krahulec moves to proceed with the land survey at the cost of \$2,700.00 plus GST of the old CN Lands described as Title #082404055017 by Mike Krawchuk of Alberta Land Surveyor for the following services: to establish and stake the 8 corners of Title #082404055017 and prepare a basic plan showing the parcel boundaries and dimensions and to stake the boundaries of the parcel at 40m-50m intervals with wood laths, Carried.  |
| Road Use Agreement Res.66-2025   | Deputy Mayor Roy Krahulec moves that administration research the need for a Road Use Agreement for the new Holy Family School build. Carried.   |
| Tractor Maintenance Agreement Res.67-2025  | Deputy Mayor Roy Krahulec moves to approve a two (2) year maintenance contract with Agriterria Equipment in the amount of \$1,635.40 for the Village of Waskatenau Massey Ferguson MF4710 Tractor. Carried.   |
| Village Antique Fire Truck   | Administration will inquire with the Smoky Lake Regional Heritage Board to see if there is grant funding available for restoration of equipment.  |
| Correspondence   | Travel Alberta–Tourism Development – April 23, 2025 at Métis Crossing.<br>Community Futures – Lemonade Day.<br>Alberta Transportation – Notification of highway construction.<br>Smoky Lake RCMP – Mountie minute.<br>Municipal Affairs – Provincial Priorities Act.<br>Municipal Affairs – Budget 2025<br>Town of Athabasca – Steering committee for regional EV charging network.<br>Town of Smoky Lake – Alberta’s Victim Services Delivery Model.<br>Fuad Bayramov – Donation request.  |

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- Correspondence Res.68-2025 Mayor Richard Warren moves the correspondence presented at this meeting be adopted as read and filed for information purposes. Carried.
- Financial Statement Res.69-2025 Councillor Tyson Berlinguette moves the February 28, 2025 Financial Statement be adopted for information purposes. Carried.

**COMMITTEE REPORTS**


- MPE Engineering Bernice Macyk attended a meeting with MPE Engineering, Village of Vilna and Smoky Lake County to discuss the joint Alberta Community Partnership grant project: Regional Water and Wastewater Infrastructure Design Study on February 28, 2025.
- Smoky Lake Foundation Mayor Richard Warren attended the Smoky Lake Foundation meeting on February 28, 2025.
  - Collective bargaining to start in April for employees.
  - The old tables and chairs are advertised for sale.
  - A new biometric time clock for staff will be installed in May.
  - The doors will be locked at the lodges 24/7 with key fob access.
  - There will be remote monitoring for the heaters and water tanks at the Waskatenau Manor and Pine Creek Manor.
  - Waskatenau Manor and Pine Creek Manor have 100% occupancy.
  - The skid steer will be placed on consignment.
  - New policies will be developed – work in progress.
- Physicians & HealthCare Professionals Mayor Richard Warren attended the Physicians and Healthcare Professionals meeting on March 11, 2025.
  - Strategic Planning session
- O2 Planning Bernice Macyk attended a meeting with O2 Planning to discuss the Smoky Lake County Municipal Land Use Sustainability Tool (MLUST) project.
- Evergreen Waste Mayor Richard Warren attended the Evergreen Waste meeting on March 20, 2025.
  - Manager’s report on the Alberta Health Care conference for waste management.
  - There will be a trade-in of the old loader equipment for a new loader.
  - Drone video project for all sites. Project to be determined.
  - Extended Producers Responsibilities – presentation for Phase 2. Evergreen will opt in as a region.
  - Evergreen will accept additional haulage from a company at approved rate.
- Res.70-2025 Mayor Richard Warren moves to adopt the Committee reports as presented. Carried.

**Executive Session**  
No Executive Session

- Accounts Res.71-2025 Attached Addendum for Accounts Payable for period February 21, 2025 to March 20, 2025. Mayor Richard Warren moves the attached accounts be approved for payment in the amount \$57,817.86. Carried.
- Meeting Date Res.72-2025 Mayor Richard Warren moves the next Regular Council Meeting will be on April 17, 2025 at 4:30 p.m. Carried.
- Adjournment Res.73-2025 Mayor Richard Warren moves to adjourn the meeting at 8:00 p.m. Carried.

Initials: R.W.  
Initials: Bm

VILLAGE OF WASKATENAU

Per:   
MAYOR

Per:   
CHIEF ADMINISTRATIVE OFFICER