

VILLAGE OF WASKATENAU
Regular Council Meeting
February 20, 2025

Call to Order Mayor Richard Warren called the meeting To Order with Deputy Mayor Roy Krahulec, Councillor Tyson Berlinguette, CAO Bernice Macyk in attendance at 4:25 p.m. in the Council Chambers.
Resident – Jared Newman

Foreman's Report

Foreman's Report No Foreman's Report

Delegations

Rachelle Amyotte Rachelle Amyotte of the Town of Smoky Lake FCSS provided an overview of FCSS services in the Town of Smoky Lake and potential concept for regionalized FCSS services.

Res.26-2025 Deputy Mayor Roy Krahulec moves to adopt the FCSS presentation provided by Rachelle Amyotte for information purposes. Carried.

Waskatenau Volunteer Fire Department Village of Waskatenau Council met with Members of the Waskatenau Volunteer Fire Department: Fire Chief Casey Caron, Jared Newman and Deanna Elgert to discuss the Smoky Lake Regional Fire Services and to review the draft Volunteer FireFighter Compensation Policy.

Agenda Mayor Richard Warren moves to adopt the Agenda.
Res.27-2025 Carried.

Regular Meeting Deputy Mayor Roy Krahulec moves to adopt the Minutes of the
Res.28-2025 January 23, 2025 Regular Council Meeting. Carried.

UNFINISHED BUSINESS

Ukrainian Twinning Memorandum of Understanding Councillor Tyson Berlinguette moves that Village of Waskatenau does not approve to honor an extension of the Memorandum of Understanding (MOU) between: the Kosiv District, Ivano-Frankivska Oblast, Ukraine and the Smoky Lake Region (Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village of Waskatenau), which expires on September 30, 2025; and will no longer be a member of the Ukrainian Twinning Committee upon expiry of the Memorandum of Understanding Agreement. Carried.
Res.29-2025

Proposed Annexation A joint meeting was held between the Village of Waskatenau and Smoky Lake County and Municipal Planning Services to discuss the proposed Annexation by the Village of Waskatenau. Municipal Planning Services provided an update of the proposed Annexation steps that have been completed by the Village of Waskatenau to date. Municipal Planning Services will provide a summary of the meeting with next step options for the Village of Waskatenau.

Res.30-2025 Deputy Mayor Roy Krahulec moves that Village of Waskatenau holds a proposed Annexation Committee meeting on February 25, 2025 at 9:00 a.m. Carried.

Clayton Didier Mayor Richard Warren moves to organize a meeting with Clayton
Res.31-2025 Didier of The Group for the purpose to discuss planning and strategies for the CN Lands. Carried.

NEW BUSINESS

Draft Fire Hall Rental Agreement Councillor Tyson Berlinguette moves to approve the draft Fire Hall
Res.32-2025 Rental Agreement with the Smoky Lake County. Carried.

Bylaw #710-2025 Mayor Richard Warren moves that Assent be given for the introduction
Res.33-2025 of Bylaw #710-2025 for the establishment of Fire Protection Services.
Fire Protection Services Carried unanimously.

First Reading. Deputy Mayor Roy Krahulec moves that Bylaw #710-2025 receive
Res.34-2025 First Reading. Carried unanimously.

Initials: RW

Initials: BN

Capital Region
Assessment Services
Appoint Board Members
Res.35-2025

Deputy Mayor Roy Krahulec moves that be it resolved that in keeping with Bylaw #626/2010, Council of the Village of Waskatenau hereby appoint those individuals listed in Schedule A for a term ending December 31, 2025, as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA. 2000, C. M-26.

Schedule A:

1. Chartrand, Darlene
2. Exley, Sheryl
3. Groszko, Tina
4. Knowles, Richard
5. LeBlanc, Marcel
6. Ralph, Raymond

Carried.

Capital Region
ARB
Appoint Chairperson
Res.36-2025

Councillor Tyson Berlinguette moves that in keeping with the Municipal Government Act, RSA. 2000 C M-26, the Village of Waskatenau appoints Raymond Ralph as Chairperson for the Local Assessment Review Board (LARB) and the Composite Assessment Review Board (CARB) for the Village of Waskatenau. Carried.

Capital Region
ARB
Appoint Clerk
Res.37-2025

Mayor Richard Warren moves that in keeping with the Municipal Government Act, RSA. 2000 C M-26, the Village of Waskatenau appoints Gerryl Amorn as the Clerk for the Local Assessment Review Board (LARB) and the Composite Assessment Review Board (CARB) for the Village of Waskatenau. Carried.

Massey Ferguson
Tractor
Res.38-2025

Deputy Mayor Roy Krahulec moves that Village of Waskatenau signs a Maintenance Service Contract with Agriterra Equipment for the Massey Ferguson Tractor. Carried.

Municipal Land Use
Suitability (MLUST)
Res.39-2025

Mayor Richard Warren moves that Village of Waskatenau will participate in the Smoky Lake County Municipal Land Use Suitability Tool (MLUST) project; and to contact the Smoky Lake County Project Manager to schedule a meeting with the Village of Waskatenau. Carried.

Community Peace
Officer
Res.40-2025

Councillor Tyson Berlinguette moves that Village of Waskatenau will explore opportunities for a Community Peace Officer contract with the Smoky Lake County for Bylaw Enforcement Services on an "As Needed" basis. Carried.

Municipal Job
Descriptions

Job Descriptions for the Municipal Employees were provided to Municipal Council.

Joint Use Planning
Agreement (JUPA)
Res.41-2025

Deputy Mayor Roy Krahulec moves that Village of Waskatenau approves the Joint Use Planning Agreement (JUPA) between Lakeland Catholic School Division and the Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village of Waskatenau as presented. Carried.

Asset Retirement
Obligations
Res.42-2025

Councillor Tyson Berlinguette moves that Village of Waskatenau obtain cost estimates for the removal of potential asbestos in the following buildings: Arena, Community Centre, Curling Rink and Senior's Drop-In Centre; to meet the financial reporting requirements for our Asset Retirement Obligations. Carried.

Initials: R.W

Initials: br

Correspondence Municipal Affairs – extend time for Joint Use Planning Agreement with School districts.
Municipal Affairs – Minister’s awards for Municipal and Public Library excellence.
Municipal Affairs – ACP grant approval – Regional Service Delivery – waste management project.
Municipal Affairs – ACP grant approval – Regional Economic Development – highway corridor concept plan project.
Municipal Affairs – ACP grant approval – Iron Horse Trail Staging Area - development plan project.
Smoky Lake RCMP - community policing quarterly report.
Smoky Lake RCMP – consultation –draft strategic plan for RCMP transparency and multi-stakeholder forum.
Cupw.sttp – Canada Post

Correspondence Mayor Richard Warren moves the correspondence presented at
Res.43-2025 this meeting be adopted as read and filed for information purposes. Carried.

Financial Statement Councillor Tyson Berlinguette moves the January 31, 2025
Res.44-2025 Financial Statement be adopted for information purposes. Carried.

COMMITTEE REPORTS

Administrator’s Meeting Bernice Macyk attended the Administrator’s meeting on February 5, 2025.

- Introduction of the new Smoky Lake County Regional Emergency Manager (DEM). The Annual Review of the Regional Plan with Alberta Emergency Management is on March 24, 2025. Ongoing work on updating the Plan.
- Reviewed the GIS services hours remaining and the Regional GIS Agreement renewal.
- Reviewed Fire Hall rental agreement template, fees for service collection and fees for service bylaw.
- Approved regional partnership for the GO East guide advertisement.
- Pumpkin Growers proposal for attending Edmonton Boat & Sportsman Show – Town & County to discuss.
- Looking for a new location for the Smoky Lake Food Bank.
- Community Peace Officer – explore using the Smoky Lake County Peace Office for Bylaw Enforcement in Town and Villages on an “As Needed” basis.
- Regional Recreation Study – next steps reviewed and mail out process to residents.
- ACP grant – Town of Smoky Lake approved for the joint regional project – Commercial Highway Corridor study.

Clayton Didier Bernice Macyk attended a meeting with Clayton Didier on February 6, 2025 to review the updates for the new Village of Waskatenau website.

Physicians & Mayor Richard Warren attended the Physicians and Healthcare
Healthcare Prof. Professionals meeting on February 6, 2025.

- Information for Health Services in the region will be sent to the municipalities.
- A new Chairperson has been appointed for the Committee.
- Crisis Team Recovery Alberta provided a presentation for addiction and mental health.
- There will be a special meeting for Strategic Planning for the Committee.
- Rural Profession Action Plan – Students and Health Services.

Initials: R-W

Initials: bm

- Proposed Annexation Mayor Richard Warren, Deputy Mayor Roy Krahulec, Councillor Tyson Berlinguette and Bernice Macyk attended a joint Village of Waskatenau and Smoky Lake County meeting on February 12, 2025 to discuss the proposed Annexation by the Village of Waskatenau.
- New Holy Family School Mayor Richard Warren, Deputy Mayor Roy Krahulec and Bernice Macyk attended the Village of Waskatenau and Lakeland Catholic School Division joint Public Engagement on February 19, 2025 to showcase the new Holy Family Catholic School.
- Highway 28/63 Water Deputy Mayor Roy Krahulec attended the Highway 28/63 Water meeting on February 19, 2025.
- The Warpsite generator project is still out for Tender bids.
 - The pump was repaired at Warspite.
 - A meeting was held between the Managing Partner, Associated Engineering and Whitefish.
 - There was a proposal suggested of getting a grant to hire additional staff to help with managing the Commission.
 - The size of the Commission Board was discussed.
 - Crossing agreements were discussed.
- Res.45-2025 Councillor Tyson Berlinguette moves to adopt the Committee reports as presented. Carried.
- Executive Session**
No Executive Session
- Accounts Attached Addendum for Accounts Payable for period January 24, 2025 to February 20, 2025.
- Res.46-2025 Deputy Mayor Roy Krahulec moves the attached accounts be approved for payment in the amount \$40,567.72. Carried.
- Meeting Date Res.47-2025 Mayor Richard Warren moves the next Regular Council Meeting will be on March 20, 2025 at 4:30 p.m. Carried.
- Adjournment Res.48-2025 Mayor Richard Warren moves to adjourn the meeting at 8:40 p.m. Carried.

VILLAGE OF WASKATENAU

Per: Richard Warren
MAYOR

Per: Bernice Macyk
CHIEF ADMINISTRATIVE OFFICER