

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**June 17, 2021**

Call to Order Mayor Casey Caron called the meeting To Order with Deputy Mayor Roy Krahulec, Councillor Richard Warren, CAO Bernice Macyk in attendance at 7:15 p.m. in the Council Chambers.

**Delegations**

2021-2024 Operating Budget, 2021 Capital Budget, 5 Year Capital Plan There are no delegations from the public in attendance at the Council meeting and no written comments were received by Administration. Administration presented the Public Participation report. The objective of the report is to provide all proceedings, findings and recommendations pertaining to the Public participation undertaken for the following: 2021-2024 Operating Budget, 2021 Capital Budget, 5 Year Capital Plan. Report presented: Public was provided an opportunity to review the Budgets and Plan and provide feedback on the Budgets and the Budget process.

Res.127-2021 Councillor Richard Warren moves to accept the Public Participation Report for the 2021-2024 Operating Budget, 2021 Capital Budget, 5 Year Capital Plan. Carried.

2021 Tax MillRate Bylaw #687-2021 There are no delegations from the public in attendance at the Council meeting and no written comments were received by Administration. Administration presented the Public Participation report. The objective of the report is to provide all proceedings, findings and recommendations pertaining to the Public participation undertaken for the following: 2021 Tax MillRate Bylaw #687-2021.

Report presented: Public was provided an opportunity to review the 2021 Tax MillRate Bylaw #687-2021 and provide feedback on the Bylaw, Taxation, Assessment and the Bylaw process.  
Res.128-2021 Deputy Mayor Roy Krahulec moves to accept the Public Participation Report for the 2021 Tax MillRate Bylaw #687-2021. Carried.

**Foreman's Report**

Foreman's Report Don Rosa provided a written Foreman's report to Council. (copy attached).

Res.129-2021 Deputy Mayor Roy Krahulec moves to adopt the Foreman's report. Carried.

Agenda  
Res.130-2021 Councillor Richard Warren moves to adopt the Agenda with the addition of unsightly properties. Carried.

Regular Meeting  
Res.131-2021 Mayor Casey Caron moves to adopt the Minutes of the May 13, 2021 Regular Council Meeting. Carried.

**UNFINISHED BUSINESS**

5009 – 49 Street Wood Cutting Operations  
Res.132-2021 Councillor Richard Warren moves that Village of Waskatenau sends a letter to the property owner at 5009 – 49 Street requesting they provide the Village of Waskatenau within 30 days a written plan for the removal of the equipment and the clean-up of their property; and if there is no written response back from the property owner to proceed with the enforcement of the Stop Order and have Brownlee LPP prepare a letter and register a caveat, as per the Municipal Government Act, Section No. 646. Carried.

**NEW BUSINESS**

50<sup>th</sup> Street (Main) Rehabilitation Overlay Project  
Res.133-2021 Councillor Richard Warren moves that Village of Waskatenau will accept the Tender Bid from Border Paving Ltd. in the amount of \$122,272.50, including GST for the 50<sup>th</sup> Street (Main) Rehabilitation Overlay Project and to accept MPE Engineering costs in the amount of \$18,200.00. Carried.

Borderlands “Mutual Aid” Agreement Res.134-2021	Mayor Casey Caron moves to table the Alberta Emergency Management Borderlands “Mutual Aid” Agreement until the next Regular Council meeting and directs Administration to discuss the Agreement with the Smoky Lake County. Carried.
Regional Municipal Infrastructure Assessment Study Res.135-2021	Deputy Mayor Roy Krahulec moves to adopt the Regional Municipal Infrastructure Assessment Study for Waskatenau as prepared by MPE Engineering on May 6, 2021. Carried.
Safety Codes Services Contract Res.136-2021	Mayor Casey Caron moves that Village of Waskatenau authorizes Smoky Lake County’s Planning and Development Manager: Jordan Ruegg, as Smoky Lake Region’s Joint Quality Plan Manager, to advertise a Request for Proposals (RFP), for a Safety Codes Services Contract which includes an option to also provide Fire Safety Code Inspections, for a period of five years, commencing January 1, 2022 and expiring on December 31, 2026. Carried.
Safety Codes Action Plan Res.137-2021	Deputy Mayor Roy Krahulec moves that Village of Waskatenau authorizes Smoky Lake County’s Planning and Development Manager: Jordan Ruegg, as Smoky Lake Region’s Joint Quality Plan Manager, to submit an “Action Plan” to address the recommendations as follows, within the Safety Codes Council Audit of the Building, Electrical, Plumbing, and Gas Disciplines for the Period October 1, 2019 to September 30, 2020: 1.PERFORMANCE : <i>The Municipalities will enhance their procedure to identify permits that have reached their expiration date or exceeded a reasonable timeframe of the work since last activity; and that an action is initiated to extend, expire, or determine the status of the work as per the permit conditions and Permit Regulation.</i> 2. QUALITY MANAGEMENT TRAINING: <i>The Municipalities will maintain records of all Quality Management Plan training and make the available to the Council upon request.</i> 3. ORDERS: <i>The Municipalities will collect the required information and advise the Council on the resolution or rile closure for these outstanding orders.</i> 4. INFORMATION COLLECTION: <i>The issued permit must contain all imposed terms and applicable conditions as information for the applicant is outlined in the Quality Management Plan and/or Permit Regulation.</i> 5. CONSTRUCTION DOCUMENTS REVIEW: <i>The Municipalities will ensure all required information is collected and documented prior to permit issuance and a final inspection conducted as per regulations and the Quality Management Plan.</i> 6. SITE INSPECTIONS AND REPORTS: <i>A safety codes officer will, for each inspection required by the Quality Management Plan, complete an inspection report noting safety codes officer’s designation of power number, a complete description of the work in place at the time of inspection, and a description on how the previous recorded deficiencies were resolved.</i> Carried.
50 <sup>th</sup> Avenue Bridge BIM report Res.138-2021	Councillor Richard Warren moves to accept the Bridge Inspection & Maintenance System (BIM) report completed by Associated Engineering Alberta Ltd. on April 10, 2021 for information purposes. Carried.
50 <sup>th</sup> Avenue Bridge Inspection Cycle Res.139-2021	Councillor Richard Warren moves to take no action to reduce the inspection cycle on the 50 <sup>th</sup> Avenue Bridge. Carried.
50 <sup>th</sup> Avenue Bridge Cost Estimate Repairs	No new cost approach or estimate was received from Associated Engineering for the repairs to the 50 <sup>th</sup> Avenue Bridge at meeting date.
50 <sup>th</sup> Avenue Bridge STIP grant Res.140-2021	Mayor Casey Caron moves to table the item Bridge STIP grant application until new cost estimates for repairs and recommendations are received from Associated Engineering. Carried.

Highway 28/63 Water Services Commission Res.141-2021	Mayor Casey Caron moves to accept the letter received from the Highway 28/63 Regional Water Services Commission on June 1, 2021 advising they will be completing a regional water study to determine the needs of current and potential future customers for information purposes. Carried.
Bylaw Officer Bylaw #688-2021 Res.142-2021 First Reading. Res.143-2021 Second Reading Res.144-2021 Consent Res.145-2021 Third Reading Res.146-2021	Mayor Casey Caron moves that Assent be given for the introduction of Bylaw #688-2021 to provide for the appointment and empowerment of Bylaw Enforcement Officer of Village of Waskatenau. Carried. Councillor Richard Warren moves that Bylaw #688-2021 receive First Reading. Carried. Deputy Mayor Roy Krahulec moves that Bylaw #688-2021 receive Second Reading. Carried. Mayor Casey Caron moves that Bylaw #688-2021 be presented at this meeting for Third Reading. Carried. Councillor Richard Warren moves that Bylaw #688-2021 receive Third Reading and it be declared final passing and the Mayor and Chief Administrative Officer affix the corporate seal of the Village. Carried.
Unightly Properties	Administration was instructed to follow up on the unsightly condition of the properties at 5034 – 52 Street (grass) and 5032 – 48 Street (old house).
Financial Statement Res.147-2021	Councillor Richard Warren moves the May 31, 2021 Financial Statement be adopted for information purposes. Carried.
Correspondence	Municipal Planning Services – proposed subdivision. AUMA President 2021 Summer Tour. AUMA – 2021 Municipal Leaders Caucus. Honourable Shannon Stubbs – MP – Bill C-21. Municipal Affairs – 2021 MSI capital and operating grant allocations. Aspen View Public Schools – Board highlights. Smoky Lake Chamber of Commerce – Thank you to MLA Doug Schweitzer for meeting with Chamber. Alberta Health Services – AHS community conversation. Fort Air Partnership – Purple air fact sheet. Smoky Lake Foundation – Letter to MLA Glenn van Dijken – Bill 70. Community Futures – Lemonade Day update. RCDC – CEDO report. Smoky Lake Region ICC Committee – Agenda May 28, 2021 & Minutes February 22, 2021. Smoky Lake Region Twinning Committee – Agenda June 9, 2021. Several letters from municipalities to Office of the Premier – RCMP and Provincial policing.
Correspondence Res.148-2021	Deputy Mayor Roy Krahulec moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

### **COMMITTEE REPORTS**

Smoky Lake Foundation	Councillor Richard Warren attended the Smoky Lake Foundation meeting on May 25, 2021. <ul style="list-style-type: none"><li>• Waskatenau Manor has two vacant units.</li><li>• Some of the windows in Waskatenau Manor needs to be repaired.</li><li>• Internet equipment will be installed on the roof at Bar-V-Nook.</li><li>• A Request for Proposal for engineering for the Bar-V-Nook will be sent out.</li><li>• Fire Code updates in progress.</li><li>• Foot Care Services for residents ongoing.</li><li>• There was a sewer back-up at Vilna lodge. A sewer re-design will be looked at.</li></ul>
-----------------------	--

Evergreen Waste	<p>Councillor Richard Warren attended the Evergreen Waste meetings on May 26, 2021 and June 16, 2021.</p> <ul style="list-style-type: none"><li>• Commission is looking at the leachate options again.</li><li>• There will be a drone course in Bonnyville this fall.</li><li>• Auto batteries will be taken to the Co-Op.</li><li>• Options to take in household hazardous waste as there will be a partial closure at the Swan Hills facility.</li><li>• A presentation was made by a company that provides piping for disposal options.</li><li>• Leachate pond – pilot project to truck materials. The Commission will review an Engineering report that was prepared in prior years for the removal of leachate.</li><li>• Approach Government for approvals to possibly spray out leachate materials.</li><li>• A cost breakdown of removing leachate was provided at the meeting with the cost amount/cubic meters/years.</li><li>• Alberta Care convention in Bonnyville in September.</li><li>• Waste Management Company provided information to convert organic waste to fuels. They require 100,000.00 tonnes of materials per year in order for them to look at a site. Evergreen produces approx. 50,000.00 tonnes per year.</li></ul>
Smoky Lake Region ICC	<p>No Council or Administration attended the Smoky Lake Region Intermunicipal Collaboration Committee meeting on May 28, 2021.</p>
Ukrainian Twinning	<p>Councillor Richard Warren and Bernice Macyk attended the Ukrainian Twinning meeting on June 9, 2021.</p> <ul style="list-style-type: none"><li>• Ukraine Virtual gift presentation – date tentatively July 21, 2021. Looking for ideas for a gift to present.</li><li>• Does Village of Waskatenau wish to put in items for future “swag” bags to be sent with the fire equipment to the Ukraine.</li><li>• The Ukrainian Twinning Committee will be a stand-alone committee and will not be part of the RCDC.</li><li>• Reviewed Terms of Reference Bylaw for the set up of the Committee. Discussed budget and formula for municipal portion of budget.</li><li>• Reviewed number of board members each municipality is allocated.</li><li>• Should there be public board member on the Ukrainian Twinning Committee.</li></ul>
Res.149-2021	<p>Deputy Mayor Roy Krahulec moves to adopt the Committee reports as presented. Carried.</p> <p><b><u>Executive Session</u></b> No Executive Session</p>
Accounts	<p>Attached Addendum for Accounts Payable for period May 14, 2021 to June 17, 2021.</p>
Res.150-2021	<p>Mayor Casey Caron moves the attached accounts be approved for payment in the amount \$66,035.72. Carried.</p>
Meeting Date Res.151-2021	<p>Councillor Richard Warren moves the next Regular Council Meeting will be July 22, 2021 at 7:00 p.m. Carried.</p>
Adjournment Res.152-2021	<p>Mayor Casey Caron moves to adjourn the meeting at 9:15 p.m. Carried.</p>

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**