

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**November 21, 2019**

Call to Order Mayor Casey Caron called the meeting to Order with Councillor Richard Warren, CAO Bernice Macyk and Public Works Foreman Don Rosa in attendance at 9:13 a.m. in the Council Chambers. Deputy Mayor Roy Krahulec is working out of town.  
Delegation: Dawn Rottacker

**Delegation**

Citizens on Patrol COP Resident Dawn Rottacker provided an update regarding the status of the Waskatenau Citizens on Patrol (COP) program.

- The Waskatenau membership has been approved under the Vilna/Bellis COP Association and Provincial Association.
- Next Steps: Members to complete training sessions for: WHMIS, patrol, flagging.
- Both rural & urban new members will be accepted under the Waskatenau membership.
- The Village of Waskatenau will send out mail box flyers with information regarding the newly formed COP program in Waskatenau and will provide information regarding recruiting new members. Dawn Rottacker will help design the mail out.
- The COP group will patrol Waskatenau urban and rural. No boundaries set out for the rural area to date.
- Future Pubic Information session will be scheduled for the COP program in Waskatenau with a light supper to be hosted by the Village of Waskatenau.

Res.212-2019 Mayor Casey Caron moves to adopt the report presented by Dawn Rottacker on Citizens on Patrol for information purposes. Carried.

**Foreman's Report**

Foreman's Report Don Rosa presented a written Foreman's report to Council. (copy attached).

Res.213-2019 Councillor Richard Warren moves to adopt the Foreman's report. Carried.

Agenda Mayor Casey Caron moves to adopt the Agenda.  
Res.214-2019 Carried.

Organizational Meeting Res.215-2019 Councillor Richard Warren moves to adopt the Minutes of the October 24, 2019 Organizational Meeting. Carried.

Regular Meeting Res.216-2019 Councillor Richard Warren to adopt the Minutes of the October 24, 2019 Regular Council Meeting. Carried.

**UNFINISHED BUSINESS**

Alberta Transportation An email was received from Alberta Transportation on October 25, 2019 in regards to the Village of Waskatenau inquiry about the priority status for winter conditions on the Highway #831 river hill near the North Saskatchewan River Bridge. Alberta Transportation provided information regarding the maintenance of the highway by the Contractor during inclement weather.

Res.217-2019 Mayor Casey Caron moves to file the email response received from Alberta Transportation on October 25, 2019 for information purposes. Carried.

RCDC Committee Funding Model & Budget Res.218-2019 Mayor Casey Caron moves to table the items RCDC Committee Motion to adopt a new Committee Funding Model and the Motion to adopt the 2020 budget under the next Regular Council meeting. Carried.

RCDC Committee  
Go East & Lakeland  
Guides  
Res.220-2019

Councillor Richard Warren moves to recommend the advertisements by the RCDC Committee to book a 2 page spread in the 2020 Go East Guide with multiple partners and to book a 1/3 page Advertorial in the 2020 Lakeland Guide for a total cost of \$2,300.00. Carried.

RCDC Committee  
2019 CARES Grant  
Application  
Res.219-2019

Mayor Casey Caron moves that the Village of Waskatenau jointly participate with Smoky Lake County, Town of Smoky Lake and Village of Vilna as the "Smoky Lake Region", to submit an application prior to the deadline of December 2, 2019, to the Year-2020 Community and Regional Economic Support (CARES) program, for funding in the amount of \$75,000.00, towards the Regional Community Development Committee (RCDC) project titled: Strategic Priorities Action Plan 2020-2021; and approve Smoky Lake County to be the Managing Partner under the said application; and further agree to abide by the terms and conditions governing the purpose and use of funds through the CARES program. Carried.

### **NEW BUSINESS**

Fire Chief  
Honorarium  
Res.221-2019

Mayor Casey Caron moves to approve the 2019 Fire Chief Honorarium in the amount of \$900.00 to Don Rosa. Carried.

Fire Chief  
Recognition Gift  
Res.222-2019

Councillor Richard Warren moves to approve the Village of Waskatenau will cost share with the Smoky Lake County and the Waskatenau Fire Department a Fire Chief Recognition gift for Don Rosa to a maximum of \$500.00. Carried.

New Future Fire Hall  
& Storage Building

All of the Waskatenau Village Council are invited to attend the Smoky Lake Regional Fire & Rescue Meeting on December 4, 2019 to discuss a new future Fire Hall and Storage Building & Levels of Service in the Smoky Lake Region.  
Mayor Casey Caron advised he contacted Contractor Kurt Stahl to provide a written estimate to the Village of Waskatenau for the construction of a new a storage building for the Waskatenau Rescue Unit.

Broadband Internet  
Res.223-2019

Mayor Casey Caron moves to send a letter to the Honourable Nate Glubish, Minister of Service Alberta, in response to his letter dated October 31, 2019 regarding future broadband initiatives in the Village of Waskatenau and a Designated Contact for Broadband for the Village of Waskatenau. Carried.

Bulk Water Rates  
Res.224-2019

Councillor Richard Warren moves to increase the Village of Waskatenau Bulk Water rate to \$6.00/m3. Carried.

Waskatenau Heritage  
Panel Signage  
Res.225-2019

Councillor Richard Warren moves the Village of Waskatenau approves payment in the amount of \$1,577.00 to the Smoky Lake County from the Village of Waskatenau 2020 Budget for the new Waskatenau Heritage Panel Signage. Carried.

Regional Emergency  
Management  
Bylaw #676-2019  
Res.226-2019  
First Reading.  
Res.227-2019  
Second Reading  
Res.228-2019  
Consent  
Res.229-2019  
Third Reading  
Res.230-2019

Mayor Casey Caron moves that Assent be given for the introduction of Bylaw #676-2019 for the purpose to establish Regional Emergency Management. Carried.  
Councillor Richard Warren moves that Bylaw #676-2019 receive First Reading. Carried.  
Mayor Casey Caron moves that Bylaw #676-2019 receive Second Reading. Carried.  
Mayor Casey Caron moves that Bylaw #676-2019 be presented at this meeting for Third Reading. Carried.  
Councillor Richard Warren moves that Bylaw #676-2019 receive Third Reading and it be declared final passing and the Mayor and Chief Administrative Officer affix the corporate seal of the Village. Carried.

Main Street  
Sidewalks

Administration advised it is difficult to continue asking the property owners for the vacant buildings on Main Street to remove the snow from the sidewalks during the winter months as most of the owners do not live in Waskatenau. The owners know that this task must be completed after each snowfall. In the past the Village hired a person to shovel the sidewalks after a snowfall and the owner was invoiced for the work. Collecting payment for the work took a long period of time. Council advised the Main Street sidewalks should be cleared of the snow within a reasonable period of time and Administration should continue with the practice to hire someone if the sidewalk is not cleared of snow.

Muni Sight Contract  
Res.231-2019

Mayor Casey Caron moves the Village of Waskatenau approve Smoky Lake County to execute a contract with MuniSight Ltd. on behalf of the Smoky Lake Region encompassing the municipalities of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna, for the purpose of providing Geographic Information System (GIS) Software Products and Services for a Five-Year Term commencing January 1, 2020 and ending December 31, 2024, as per the MuniSight Ltd. quote #191123, dated November 13, 2019 for **software licensing** in the total amounts of:

Year-2020	\$68,000.00
Year-2021	\$60,981.00
Year-2022	\$61,897.00
Year-2023	\$62,825.00
Year-2024	\$63,767.00

And approve the MuniSight Ltd. quote #191124, dated November 13, 2019 for **support services** in the total amounts of:

Year-2020	\$47,435.00
Year-2021	\$48,056.00
Year-2022	\$48,777.00
Year-2023	\$49,507.00
Year-2024	\$50,250.00

With the Village of Waskatenau portion of the support services only to be \$1,950.00 for a 5-year Term with the applicable service hours allocated. Carried.

2019 FCSS Funding  
Res.232-2019

Councillor Richard moves to approve 2019 FCSS Funding in the amount of \$1,000.00 to the Anne Chorney Public Library. Carried.

Christmas Light Up &  
Christmas Decoration  
Contest

The Village of Waskatenau Christmas Light Up event will be held on December 6, 2019 and the Village of Waskatenau will hold the annual Christmas Lights and Decoration Contest for 2019.

Financial Statement  
Res.233-2019

Councillor Richard Warren moves the October 31, 2019 Financial Statement be adopted for information purposes. Carried.

Correspondence

Alberta Health Services – water sample results.  
Element – lagoon sample results.  
FCSS Funding – update – Provincial budget.  
Municipal Census Date – Provincial budget streamline changes.  
JMD Group – 2019 audit.  
Smoky Lake County – North Saskatchewan Watershed Alliance Letter of Support.  
Smoky Lake County Regional Heritage Board – North Saskatchewan Watershed Alliance Letter of Support.  
Smoky Lake County Regional Heritage Board – Year to Date Update.  
CEDO report October 27 – November 2, 2019 & local food & beverage resource list.  
JSG Engagement – Police Funding Webinar wrap-up.  
N.L.L.S. – capita fee increase.  
Municipal Climate Change- funding program.  
AUMA – preliminary analysis Provincial budget.  
Capital Region Assessment Services Commission Business Plan 2020-2022.  
RCDC – Agenda November 19, 2019 & Minutes October 29, 2019.

Correspondence  
Res.234-2019 Councillor Richard Warren moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

**COMMITTEE REPORTS**

RCDC No Council or Administration attended the RCDC Meeting on October 29, 2019.

Administrator's Meeting Bernice Macyk attended the Smoky Lake Region Administrator's Meeting on November 18, 2019.

- Contract Renewal with Muni Sight for the regional GIS was discussed with cost estimates to renew the contract for a 5 year period.
- All the municipalities in the Smoky Lake Region will submit joint regional applications under the 2019-2020 Alberta Community partnership grant program in the amount of \$200,000.00 for each application.
- MPE Engineering will be preparing the applications on behalf of each municipality. The draft applications will be ready for our review in December 2019 in order to meet the application deadline date.
- The Village of Waskatenau regional application will be Municipal Building and Infrastructure Review which will include a new Level II Assessment for the bridge in Waskatenau.

Smoky Lake Foundation The Smoky Lake Foundation Meeting was changed to November 22, 2019.

JMD Group The Village of Waskatenau Auditor's JMD Group completed an interim year-end audit on November 20, 2019.

Evergreen Waste There was no Evergreen Waste Meeting scheduled in the month of November 2019.

Res.235-2019 Councillor Richard Warren moves to adopt the Committee reports as presented. Carried.

**Executive Session**  
No Executive Session

Accounts Attached Addendum for Accounts Payable for period October 25, 2019 to November 21, 2019.

Res.236-2019 Mayor Casey Caron moves the attached accounts be approved for payment in the amount \$24,997.17. Carried.

Meeting Date Res.237-2019 Mayor Casey Caron moves the next Regular Council Meeting will be on December 12, 2019 at 9:00 a.m. Carried.

Adjournment Res.238-2019 Mayor Casey Caron moves to adjourn the meeting at 11:35 p.m. Carried.

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**