

VILLAGE OF WASKATENAU
Regular Council Meeting
February 17, 2009

Call to Order Deputy Mayor Gail Zaplotinsky called the meeting to order with Councillor Donna Troyer, Municipal Administrator Bernice Macyk and Public Works Foreman Don Rosa.
Delegation: Sherry Frankard, resident, Colette Caron, resident
Press: Mark Watson, Smoky Lake Signal
In attendance at 7:45 p.m. in the Council Chambers.
Mayor Angel Thompson was sick and was unable to attend the meeting.

Agenda Deputy Mayor Gail Zaplotinsky moves to adopt the Agenda
Res.21/2009 with the addition of developing a policy for "In-Camera" meetings under New Business. Carried.

Regular Minutes Deputy Mayor Gail Zaplotinsky moves to adopt the Minutes of
Res.22/2009 the January 31, 2009 Regular Council Meeting. Carried.

Public Works

Foreman's Report Don Rosa attended the meeting and provided a Foreman's Report to
Res.23/2009 Council. Written report attached.
Councillor Donna Troyer moves the Foreman's report be adopted.
Carried.

Delegations

Caron, Colette Colette Caron and Sherry Frankard approached Council to discuss
Frankard, Sherry starting a recycling program in the Village.
❖ Plastic recycling bag at Radway – possibly set up by Thorhild County.
❖ Start a recycling program for tin cans, plastics, cardboard, paper.
❖ Enviro bags for plastics – Schesnuk Motors has bags for plastics from Enviro-West.
❖ Help reduce transportation costs – materials going into landfill that could be recycled.
❖ Village investigated independent recycling Contractor a few years ago and costs were high.
❖ Village is a member of the Evergreen Regional Waste Management Commission and must work together with Commission members.
❖ Recommendation to get the Smoky Lake County involved/JMM.
❖ There may be grants available for recycling programs.
❖ Blue bag programs.
❖ Public must be educated on the segregation of wet garbage and dry garbage. Information will be put in Village May newsletter.
❖ Council will ask the Village representative on the Evergreen Regional Waste Commission to discuss progress on Commission recycling.
❖ Alberta Waste Reduction Week in October.

UNFINISHED BUSINESS

Snow Removal Don Rosa discussed the snow removal fee the Village charges to
Res.24/2009 residents and businesses. The current charges are \$10.00/15 minutes or \$40.00/hour.

Deputy Mayor Gail Zaplotinsky moves to retain the \$10.00/15 minute snow removal fee for driveways and increase the hourly rate to \$60.00/hour. Carried.

Write-Off Utility Councillor Donna Troyer moves to table the write-off of utility account
Account #25 until the next Regular Council meeting.
Res. 25/2009 Carried.

Canada-Alberta Building Canada Fund Grant Res. 20/2009 Councillor Donna Troyer moves the Village of Waskatenau submits an application under the Canada-Alberta Building Canada Fund in the amount of \$260,000.00 for the Regional Water Line Plant Upgrade Project. Carried.

Annexation Res. 26/2009 Deputy Mayor Gail Zaplotinsky moves to table Annexation until our next Regular Council Meeting. Carried.

NEW BUSINESS

Canada Day Grant Res.27/2009 Deputy Mayor Gail Zaplotinsky moves to submit a Canada Day grant application for 2009. Carried.

2009 FCSS Funding Res.28/2009 Councillor Donna Troyer moves to submit 2009 FCSS funding in the amount of \$100.00 to the Smoky Lake Community Learning Council for the 2009 Women's Conference with a letter requesting their consideration to rotate the Women's Conference to different communities in the Smoky Lake County in the future. Carried.

Bylaw Officer Contract Res.29/2009 Councillor Donna Troyer moves to renew the Bylaw Officer Contract with Don Scheuler for 2009. Carried.

Tangible Capital Assets Policy #4 Res. 30/2009 Deputy Mayor Gail Zaplotinsky moves to amend the Village of Waskatenau Tangible Capital Assets Policy #4 as follows:
To amend the amortization method that will be used for Machinery and Equipment Heavy Duty to Straight-Line. Carried.

2007 & 2008 MSI Capital Grant A letter was received for information purposes from Alberta Municipal Affairs approving the Village's application for the MSI capital funding allocation for the Regional Water Supply Line and Water Treatment Plant Upgrade Project.

CN Rail Deputy Mayor Gail Zaplotinsky advised that a discussion at the last AUMA Small Communities Meeting was that CN Rail is looking at possible closure of several lines in the Province.

AUMA Letter of Support Res.31/1009 Deputy Mayor Gail Zaplotinsky moves to send a letter to AUMA asking them to submit a letter of support on behalf of the Village of Waskatenau to CN Rail for their consideration to retain the rail line for Coronado Subdivision between mile 34.50 and 50.50, Province of Alberta. Carried.

CN Rail Res.32/2009 Deputy Mayor Gail Zaplotinsky moves to send a letter to CN Rail advising the Village of Waskatenau strongly supports the continuance of the rail line for Coronado Subdivision between mile 34.50 and 50.50, Province of Alberta in order to maintain the viability of the operations and business of the grain elevator in Waskatenau. Carried.

Meeting Date Employee Evaluations Res.33/2009 Deputy Mayor Gail Zaplotinsky moves to set the meeting date of March 01, 2009 at 4:00 p.m. for Council to complete employee evaluations. Carried.

Employee Gratuity Policy Res.34/2009 Councillor Donna Troyer moves to table the development of an Employee Gratuity Policy until the next Regular Council meeting. Carried.

Water Operator's Conference Res.35/2009 Deputy Mayor Gail Zaplotinsky moves to send Don Rosa to the annual Water Operator's Conference in Banff, Alberta from March 9 – 13, 2009. Carried.

Transfer to Reserve Accounts Res.36/2009 Councillor Donna Troyer moves to transfer the Village of Waskatenau 2008 surplus of funds, if any to the following Reserve Accounts:
Street Reserve – 50% and Truck/Tractor – 50% Carried.

- Regional Waterline Crossing Agreement Res.37/2208 Deputy Mayor Gail Zaplotinsky moves that approval for a "Crossing Agreement" be sent to Associated Engineering for a new 300mm diameter water transmission pipeline crossing a Village owned waterline right of way. Carried.
- "In-Camera" Meeting Policy Councillor Donna Troyer would like the Village to develop a policy for the Village's "In-Camera" meetings. Administration will obtain samples from other municipalities for the next Regular Council Meeting.
- Financial Statement Res.38/2009 Deputy Mayor Gail Zaplotinsky moves to table the January 31, 2009 Financial Statement until the next Regular Council Meeting. Carried.
The statement from the bank was not received.
- Correspondence Highway 28/83 agenda January 20, 2009 & minutes January 20, 2009.
Highway 28/63 – notification of contractors meeting.
Municipal Affairs – MSI capital approval.
Municipal Affairs – update MSI conditional operating program.
Municipal Affairs – Village history profile update on website.
Associated Engineering – Crossing Agreement.
Joly, McCarthy & Dion – auditor letter.
Canada Day grant application.
Aspen Health – water sample results.
Evergreen Waste – agenda February 11, 2009 and minutes January 14, 2009.
Emergency Management – DEM workshop & EP challenge.
Community futures – Alberta First membership costs.
Joe Hehnekamp – dog control.
Brownlee LPP – close file – sewer overflow.
AMSC insurance – members benefit policy.
Notes from Small Communities Symposium October 4, 2008.
Volunteer Alberta Enhancement Grant application.
ATCO – request for new streetlight – school parking lot.
Alberta Emerald Foundation – environmental awards.
David Mutabazi – cheese factory workers.
Anne Chorney Public Library – notification of meeting dates.
Alberta Transportation – Gas Tax Fund (New Deal for Cities/Communities).
AUMA – change of municipality zones.
Challenge North Conference.
Alberta Education – 2009 School Requisition statement.
- Correspondence Res.39/2008 Councillor Donna Troyer moves the correspondence presented at this meeting be adopted as read and filed for information purposes. Carried.

COMMITTEE REPORTS

- Highway 28/63 Regional Water Councillor Donna Troyer and Bernice Macyk attended the meeting on January 20, 2009.
- ❖ Financial cash flow report will be presented at the next meeting.
 - ❖ SCADA operations for new lines will be operated by Strathcona.
 - ❖ Municipalities will have to change WTP licence.
 - ❖ Land acquisitions completed and are registering on titles.
 - ❖ Boulder Construction start date April with a pre-contractor meeting to be in February. Village discussion of spring-run-off and pumping volume.
 - ❖ Sod Turning Ceremonies:
March 6, 2009 at Newbrook with Meeting at 11:00 with lunch to follow and sod turning at 1:30 p.m.
March 20, 2009 at Waskatenau at 1:30 p.m.
MLA will be invited to both ceremonies.

Boulder Construction & In-Line Mechanical	Deputy Mayor Gail Zaplotinsky attended a meeting on February 13, 2009 at Associated Engineering to meet with Boulder Construction. <ul style="list-style-type: none">❖ Construction Start Date – April 1/09 with Project completion date of the end of June/09.❖ Contractors require a list of accommodations in Waskatenau and information on campground.❖ Confirm Ground breaking dates and times.❖ Tree cutting along pipeline route to be completed before April 1/09.
Smoky Lake Foundation	Councillor Donna Troyer attended the meeting on January 20, 2009. Written report attached.
Regional Doctor Recruitment/Retention Res.40/2009	Deputy Mayor Gail Zaplotinsky moves to table the Regional Doctor Recruitment and Retention Meeting until the next Regular Council Meeting. Carried.
2008 Financial Audit	Bernice Macyk reported the Village's 2008 financial audit was completed by Joly, McCarthy & Dion on February 4-5, 2009. The Village's Tangible Capital Assets and amortization have been completed and will be reported on the 2008 financial statements.
Tax Incentive/Dev. Policy	Deputy Mayor Gail Zaplotinsky advised the meeting was held on February 9, 2009 at the Village Office with Mayor Angel Thompson, Deputy Mayor Gail Zaplotinsky and EDO David Mutabazi in attendance. Councillor Donna Troyer was unable to attend the meeting. Discussion was held in regards to what type of tax incentives or development incentives could be offered. Projects may have to be reviewed on an individual basis, as the project costs will vary. Possibly may establish a base for a policy. David Mutabazi will research for further information.
JEDI	Councillor Donna Troyer attended the meeting on February 11, 2009. Written Report attached.
Evergreen Waste Res.41/2009	Deputy Mayor Gail Zaplotinsky moves to table the Evergreen Waste Meeting of February 11, 2009 until the next Regular Council meeting. Carried.
Accounts Res.42/2009	Attached Addendum for Accounts Payable for period January 20, 2009 to February 17, 2009, including back-dated items for December 31, 2008. Deputy Mayor Gail Zaplotinsky moves the attached accounts are approved for payment in the amount of \$51,011.57. Carried.
Meeting Date Res.43/2009	Deputy Mayor Gail Zaplotinsky moves the next Regular Council Meeting date is March 23, 2009 at 7:30 p.m. Carried.
Adjournment Res.44/2009	Deputy Mayor Gail Zaplotinsky moves to adjourn the meeting at 9:35 p.m. Carried.

VILLAGE OF WASKATENAU

Per: _____
MAYOR

Per: _____
ADMINISTRATOR