

VILLAGE OF WASKATENAU
Regular Council Meeting
March 15, 2010

Call to Order Mayor Donna Troyer called the meeting to order with Deputy Mayor Ray Huot, Councillor Casey Caron, Municipal Administrator Bernice Macyk, Public Works Foreman Don Rosa, Delegations: Richard Jean – Joly McCarthy & Dion, Steve Orichowski, Ukrainian Catholic Church Nathan Taylor - Smoky Lake Signal in attendance at 1:05 p.m. in the Council Chambers.

Agenda Res.39/2010 Deputy Mayor Ray Huot moves to adopt the Agenda with the addition of the Ukrainian Catholic Church water rate. Carried.

Regular Meeting Res.40/2010 Mayor Donna Troyer moves to adopt the Minutes of the February 16, 2010 Regular Council Meeting. Carried.

Public Works

Fire Department Report Fire Chief Don Rosa provided an update of incidents to date attended by the Fire Department. Council discussed the gas leak incident behind the school with Don Rosa and Bernice Macyk, Director of Disaster Services. A letter was received from AltaGas Utilities advising of their protocol during these type of incidents.

Foreman's Report Don Rosa reported as follows:

- ❖ Water meters have not been installed in the Arena – issues with the c.c.
- ❖ Curling Rink requires a water meter, but requires renovations to install a meter.
- ❖ The water meter at the Waskatenau Manor needs to be remounted and it not registering properly. No monthly readings have been taken.
- ❖ Councillor Huot requested the estimates for the installation of outdoor water meters be presented at the next Council meeting.
- ❖ Chlorine injector at the WTP is not working again and Associated Engineering has been notified. Chlorine is stable in the lines.
- ❖ Spring run-off is very slow with a slow meltdown of the snow.
- ❖ Council requested Don to provide a monthly written report to Council for the meetings.

Res.41/2010 Councillor Casey Caron moves a letter is sent to the Smoky Lake Foundation to repair the water meter at the Waskatenau Manor located at 5124 – 51 Street. Carried.

Res.42/2010 Councillor Casey Caron moves the Foreman's report is adopted. Carried.

Delegations

Jean, Richard Joly McCarthy Richard Jean of Joly McCarthy Dion presented the 2009 Financial Statements. The government has changed the reporting requirements for Municipal Financial Statements. The statements now must show the depreciation of the assets of the municipality each year.

Orichowski, Steve A letter was received from the Ukrainian Catholic Church requesting Council to review the water rates set for the Church and asked the Village to consider reducing the rate due to the low volume of water used. Council reviewed the water rates for all 4 churches and advised they will amend the Village Utility Rate Bylaw at the next Regular Council meeting to reflect the following: Effective January 1, 2010, a basic water service fee of \$30.00/month with no monthly water consumption rate charged. The meter will be read annually with an allotment of 218 cubic meters (47,960 gallons) annually with a charge of \$2.00/cubic meter if over the allotment.

UNFINISHED BUSINESS

WTP
Decommission
Res.43/2010 Deputy Mayor Ray Huot moves to approve the Water Treatment Plant decommissioning costs received from Associated Engineering in the amount of \$174,546.00 plus a 10% contingency in the amount of \$27,455.00 and Engineer Costs estimated at \$38,400.00 for a project cost of \$240,401.00. Carried.

Development
5181 – 50 Street
Res.44/2010 Bernice Macyk advised there was no building plans received at the time of the original application for the building. Council discussed parking provisions for the property.
Councillor Casey Caron moves to table the request for the development of 5181 – 50 Street until the next Regular Council meeting and to send a letter to the applicant requesting additional information for a parking plan and a copy of a survey plan if they already have one. Carried.

**“In-Camera”
Res.45/2010** Mayor Donna Troyer moves to go **“In-Camera” for discussion of the request for the Subdivision of Block 15, Plan 6353 E.T. at 1:45 p.m. Carried.**

**“Out-of-Camera”
Res.46/2010** Mayor Donna Troyer moves to go **“Out-of-Camera” at 2:00 p.m. Carried.**

Block 15,
Plan 6353 E.T.
Res.47/2010 A letter was received from the owner of Block 15, Plan 6353 E.T. requesting to subdivide the property into 3 lots.
Councillor Casey Caron moves that the Village may consider the subdivision of Block 15, Plan 6353 E.T. subject to the following conditions:

- ❖ May be subject to road upgrades at the developers cost.
- ❖ Water line cost is the responsibility of the owner to the nearest Village Main.
- ❖ Village may not be able to provide hook-up to the Village sewer system and owner may have to install a septic and pump system to hook up to the Village sewer. Carried.

The applicants request will be sent to the Village’s Subdivision Authority, Municipal Planning Services to handle the subdivision process and procedures.

Smoky Lake
Region Heritage
Project
Res.48/2010 Mayor Donna Troyer moves to table the invoice submitted to the Village by the Smoky Lake County in the amount of \$4,400.00 until the next Regular Council Meeting.
Carried.
Council requested to put the project on the agenda of the next J.M.M.

2010 S.I.P. A construction schedule for the 2010 street improvement project was received from FOCUS Engineering. Council filed for information purposes.

Historical Society Cairn A letter was received from the Waskatenau Historical Society asking the Village to take ownership of the Cairn once the project has been completed by the Society.

Res.49/2010 Councillor Ray Huot moves the Village of Waskatenau take ownership of the cairn to honor our pioneers constructed by the Waskatenau Historical Society between the Seniors Drop-In Centre and the Legion Cabin. Carried.

NEW BUSINESS

2010 FCSS Funding Res. 50/2010 Councillor Casey Caron moves to approve 2010 FCSS funding in the amount of \$1,500.00 for the 2010 Smoky Lake Region Family School Liaison Program. Carried.

Designated Officer Bylaw#625/2010 Res.51/2010 Mayor Donna Troyer moves that Assent be given for the introduction of Bylaw #625/2010 to establish an assessment complaints designated officer.

First Reading Mayor Donna Troyer moves that Bylaw #625/2010 receive First Reading. Carried.

Second Reading Councillor Casey Caron moves that Bylaw #625/2010 receive Second Reading. Carried.

Consent Mayor Donna Troyer moves that Bylaw #625/2010 be presented at this meeting for Third Reading. Carried.

Third Reading Deputy Mayor Ray Huot moves that Bylaw #625/2010 receive Third Reading and it be declared final passing and the Mayor and Administrator affix the corporate seal of the Village. Carried.

ARB Bylaw#626/2010 Res.52/2010 Mayor Donna Troyer moves that Assent be given for the introduction of Bylaw #626/2010 to establish an Assessment Review Board.

First Reading Councillor Casey Caron moves that Bylaw #626/2010 receive First Reading. Carried.

Second Reading Deputy Mayor Ray Huot moves that Bylaw #626/2010 receive Second Reading. Carried.

Consent Mayor Donna Troyer moves that Bylaw #626/2010 be presented at this meeting for Third Reading. Carried.

Third Reading Mayor Donna Troyer moves that Bylaw #626/2010 receive Third Reading and it be declared final passing and the Mayor and Administrator affix the corporate seal of the Village. Carried.

Bylaw Control Officer Radio Res.53/2010 A letter was received from Don Schueler requesting permission to program his radio to the Village's radio channel for emergency and safety purposes.

Councillor Casey Caron moves to approve Don Schueler's request to program his radio with the Village's frequency to utilize our channels in the case of an emergency only and for safety purposes while completing the Bylaw Officer services in the Village of Waskatenau. Carried.

Bylaw Control Officer Contract Res.54/2010 Councillor Ray Huot moves to renew the contract for the Bylaw Control Officer Services with Don Scheuler for a one year term. Carried.

Curling Club Water Meter A letter was received from the Waskatenau Curling Club advising the building requires renovations to install a water meter and the installation of the meter will be completed when the curling season is finished. Council filed the letter for information purposes only.

2010 FCSS Funding Res.55/2010 Mayor Donna Troyer moves to approve 2010 FCSS funding in the amount of \$500.00 to the Holy Family Catholic School. Carried.

Employee Performance Appraisal Policy Res.56/2010	Mayor Donna Troyer moves to adopt the Employee Performance Appraisal Policy. Carried.
2010 STEP Res.57/2010	Deputy Mayor Ray Huot moves to submit an application to Alberta Employment and Immigration for the 2010 STEP Program. Carried.
Federal Gas Tax Agreement Res.58/2010	Councillor Casey Caron moves to execute the Federal Gas Tax Agreement, previously identified as New Deal for Cities and Communities with Alberta Transportation. Carried. Bernice Macyk advised the Village has unexpended grant funding under the New Deal program and provided Council with a description of the program and funding available to help prepare a project list.
Subdivision & Dev. Appeal Board Workshop Res.59/2010	Mayor Donna Troyer moves to approve that Mayor Troyer and Deputy Mayor Huot attend the Subdivision and Development Appeal Board Workshop hosted by the Smoky Lake County. Carried.
Donations Res.60/2010	The Village of Waskatenau will not be making a donation towards the PC Alberta – Athabasca- Redwater Shiny Hockey Showdown.
Res.61/2010	Mayor Donna Troyer moves to donate a Village clock and cup set to the Radway 4-H Club silent auction. Carried.
Res.62/2010	Deputy Mayor Ray Huot moves to donate a Village clock and cup set to the N.L.L.S. conference. Carried.
Town-wide Garage Sale	Councillor Casey Caron moves to donate a Village clock and cup set to the Smoky Lake Hockey Provincials. Carried.
“COW BUS” 2010 FCSS Res.63/2020	The Village will send out a public notice to the residents to see if there is interest to host a Town-wide Garage Sale.
“In-Camera” Res.64/2010	Councillor Casey Caron moves to approve 2010 FCSS funding in the amount of \$150.00 for the Links to Learning “COW BUS”. 2 nd by Deputy Mayor Ray Huot. Mayor Donna Troyer abstains from voting.
“Out-of-Camera” Res.65/2010	Councillor Casey Caron moves to go “In-Camera” for the discussion of a Village-owned lot at 4:10 p.m. Carried.
Village Owned Lot 5204 – 46 Street Res.66/2010	Councillor Casey Caron moves to go “Out-of-Camera” at 4:20 p.m. Carried.
2009 Financial Statement Res.67/2010	Mayor Donna Troyer moves to table the verbal request from Casey Caron to purchase the Village-owned lot described as 5204 – 46 Street until the next Regular Council Meeting. Carried.
Financial Statement Res.68/2010	Deputy Mayor Ray Huot moves to adopt the 2009 Financial Statement as prepared by Joly, McCarthy & Dion. Carried.
Correspondence	Mayor Donna Troyer moves to adopt the January 31, 2010 Financial Statement for information purposes only. Carried.
	Waskatenau Curling Club – water meter Employment and Immigration – 2010 STEP program Alberta Transportation – Federal Gas Tax Fund Grant Smoky Lake County – Subdivision & Development Appeal Board workshop PC Alberta – Athabasca- Redwater Shiny Showdown

- Correspondence Radway 4-H - Silent auction donation request
Focus Corp. – 2010 SIP construction schedule.
Enbridge – Fort Hills Pipeline Project status update
Community Futures – Board Meeting Minutes Jan. 19/10
Alberta Transportation – Streets Improvement Program Grant
MLA Ray Danyluk – Breakfast Meeting March 12/2010
Volunteer Alberta – Confirmation of 2010 Enhancement funding
Culture and Community Spirit- Community Initiatives Program
Kalyna Country Tourism- Annual General Meeting
Dan Small, County of Thorhild – CN Rail Line
Town of Lamont – Parade
Provincial Health – Water samples
Canadian Heritage – Canada Day application status
Alberta Environment – Annual report Waskatenau waterworks
ATCO Gas – Invitation 2010 ATCO Community Symposium
Alberta Emergency Management Agency – Course dates
Alberta Municipal Affairs – Municipal Sustainability meeting
summary
Associated Engineering – Regional Waterline – Iron Horse
Trail Utility Right-of-Way
Brownlee LPP – Financial statement reply
Municipal Affairs – Announcement of new Chair of MGB
2009/2010 Alberta Electoral Boundaries Commission
(Proposed Electoral Division Areas, Boundaries)
N.L.L.S. – Request for conference donation
Smoky Lake Minor Hockey – Request for Provincials donation
Smoky Lake County – JEPP generator expense summary
- Correspondence Deputy Mayor Ray Huot moves the correspondence
Res. 69/2010 presented at this meeting be adopted as read and filed for
information purposes. Carried.

COMMITTEE REPORTS

- Community Futures Councillor Casey Caron did not attend the meeting on
February 24, 2010 as he was on vacation. Minutes attached.
Councillor Casey Caron attended the meeting on March 10,
2010 and he reported that Community Futures is working on
internal issues.
- Honorable MP Mayor Dona Troyer and Deputy Mayor Ray Huot attended the
Brian Storseth meeting on February 24, 2010 with the Honorable MP Brian
Storseth at the County Council chambers. Written report
attached.
- Highway 28/63 Mayor Donna Troyer and Deputy Mayor Ray Huot attended
Regional Water the meeting on March 12, 2010. Minutes attached.
- Doctor Retention Mayor Donna Troyer attended the meeting on March 11,
2010. Written report attached.
- Smoky Lake Mayor Donna Troyer attended the meeting on March 11,
Foundation 2010. Written report attached with a copy of the Foundation
Financial Statements.
- N.L.L.S. Deputy Mayor Ray Huot attended the meeting on March 6,
2010. Written report attached.
- Accounts Attached Addendum for Accounts Payable for period February 17,
2010 to March 15, 2010.
Res.70/2010 Deputy Mayor Ray Huot moves the attached accounts be approved
for payment in the amount of \$37,514.48. Carried.

Meeting Date Mayor Donna Troyer moves the next Regular Council
Res.71/2010 Meeting will be on April 19, 2010 at 1:00 p.m. Carried.

Adjournment Deputy Mayor Ray Huot moves to adjourn the meeting
Res.72/2010 at 5:00 p.m. Carried.

VILLAGE OF WASKATENAU

Per: _____
MAYOR

Per: _____
MUNICIPAL ADMINISTRATOR